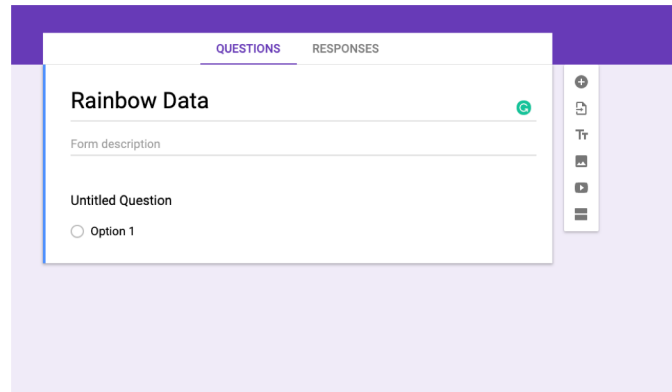
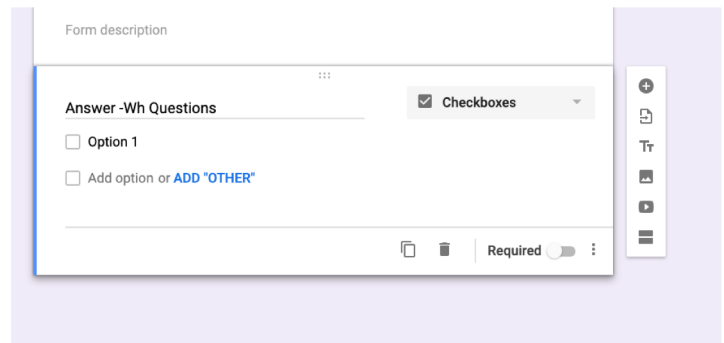


# A Guide to Making Data Sheets in Google Forms

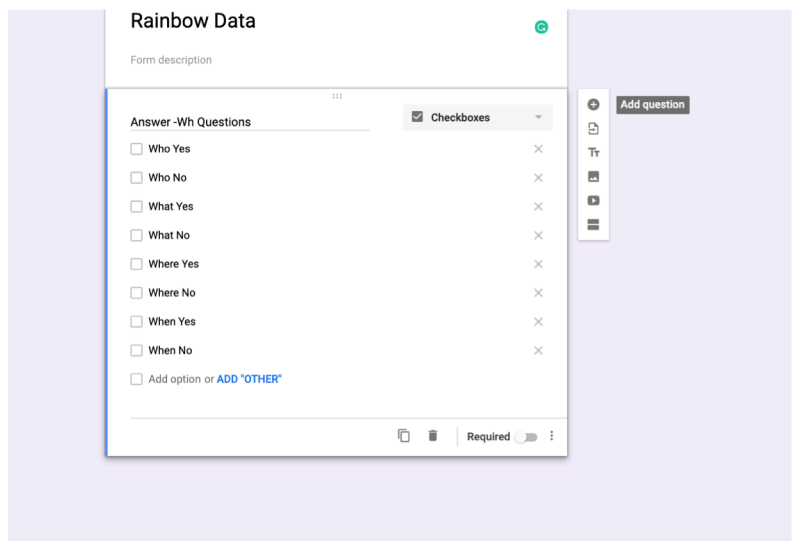
To set it up, name the document to identify who's' data sheet it is



Add a question to make a new section. Type the IEP goal in the main bar. I mainly use checkboxes, as it allows you to select multiple options



I recommend putting yes and no for each option (i.e. who yes and who no). This allows you to easily track not only how many times they answered correctly, but also how many times they answered incorrectly. There is a huge different between 5/10 and 5/25)




To measure fact fluency, choose linear scale from the drop down and make the lowest 0 and highest 10

#### Addition Fact Fluency

0	1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

To measure multiple components, list all possible options. This one is looking at behavior, so it has all behaviors tracked plus a "no behavior" choice. If during the session you saw behavior, select what you saw. If you saw no behavior, indicate that.

Participate in a group for 15 minutes with no instances of maladaptive behavior (property destruction, screaming, hitting, spitting) 

- 0-3 mins
- 3-5 mins
- 5-7 mins
- 7-9 mins
- 9-11 mins
- 11-13 mins
- 13-15 mins
- property destruction
- screaming
- hitting
- spitting
- no behavior

To measure prompts, list the prompt options at the bottom of the grid.. You can select your data responses at the top of the grid and the appropriate prompting at the bottom.

Will follow a 3 step direction with no more than 1 prompt

- step 1 yes
- step 1 no
- step 2 yes
- step 2 no
- step 3 yes
- step 3 no
- no prompts
- one prompt
- 2 prompts
- 3+ prompts

You can also list types of prompts (full, partial) instead to track at the bottom of a goal)

Will independently color a shape (FP-full prompt, PP-partial prompt, independent)

- 100% of shape
- 80% of shape
- 60% of shape
- 40% of shape
- 20% of shape
- 0% of shape
- FP
- PP
- I

To measure something basic like responding to name, just put yes and no options

Will respond to name by turning head and/or making eye contact in 80% of opportunities

- yes
- no

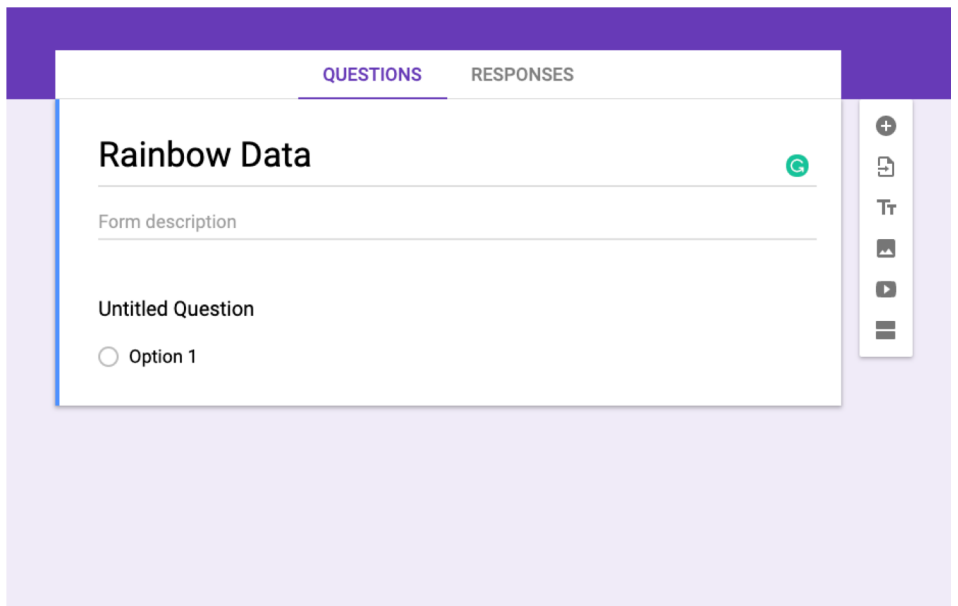
To measure multiple basic things, put each option with yes and no.

This one looks at producing the L and S sound with yes and no options for both L and S

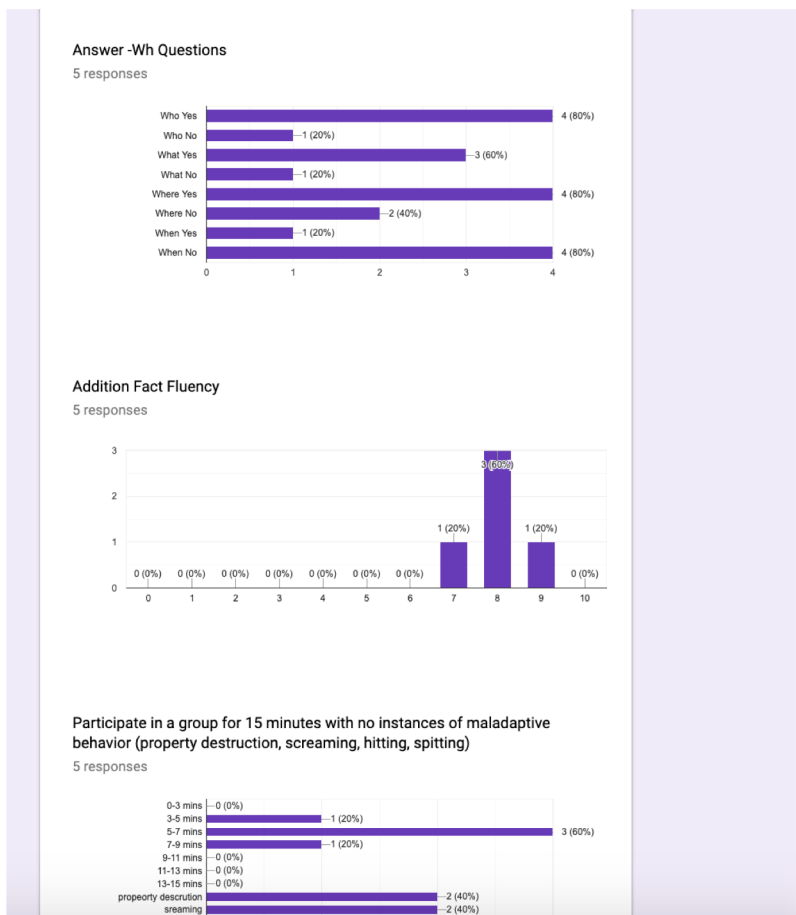
will produce the /L/ and /S/ sounds with 80% accuracy

- L sound yes
- L sound no
- S sound yes
- S sound no

To review the data, go into the editing side and click responses



All of the data will be graphed for you!



I hope this short tutorial helped you get started. If you get stuck send me an email at [adaptstation@gmail.com](mailto:adaptstation@gmail.com) and I will try and help!